

Hughenden Public Library
Plan of Service
2017-2021

*Approved by the Hughenden Public Library
Board May 4, 2017.*

Message from the Library Board

On February 25, 2017, the Hughenden Library Board invited community members to attend a strategic planning session, as part of a Community Needs Assessment. Two consultants from Parkland Regional Library, Lindsay McFarlane and Rhonda O'Neill, facilitated this session, helping gather information on which community needs could be met by the Library. These results, along with Board member input, helped form the basis for the new Plan of Service for Hughenden Public Library for the next 5 years. The following document is the result of these consultations. The Library will continue its tradition of providing excellent service to the people of Hughenden and surrounding area, as it has done in the past.

Mission Statement

To supply a user-friendly environment where members of the community can access reading and audio-visual material, high-speed internet, and other services for the purposes of entertainment, education, and research.

Library Profile

The Hughenden Public Library has served Hughenden and area since 1974. It is housed in the former Royal Canadian Legion building on Main Street. The Library has a collection of about 7500 items, including fiction and non-fiction books for all ages, and movies for children and adults. In 2016, 4023 items were circulated from Hughenden to other libraries within Parkland, and outside our region. The Library offers access to high-speed wireless internet 24 hours per day, 7 days per week, and has computers available inside the building for public use during Library hours. It is open to the public 22 hours per week, employing a part-time Library Manager, a Library assistant to work Saturday hours, and several volunteers.

Plan of Service **Hughenden Public Library** **2017-2021**

GOAL #1 – To be a central source for information about programs, services and activities provided by the Library itself, community agencies, local organizations, and businesses.

SERVICE RESPONSES: Know your Community: Community Resources and Services

- Objective #1 – To make more use of the Library's website and Facebook page to promote Library events, and to continue including Library updates in monthly Village of Hughenden and local school newsletters
- Objective #2 – To be a central location for providing Welcome Wagon packages to newcomers, at least 5 per year.

GOAL #2 – To provide patrons of all ages with materials and resources to enhance their leisure time.

SERVICE RESPONSES: Stimulate Imagination – Reading, Viewing and Listening for Pleasure

- Objective #1 – The Library Manager will continue purchasing new materials based on patron feedback, and on collection reports provided by Parkland Regional Library.

- Objective #2 – The Library Manager shall continue weeding the collection on an ongoing basis, based on recommendations and/or assistance from Parkland consultants, relevance, shelf space, etc.
- Objective #3 – The Library shall continue to hold a Summer Reading Program one day per week for 6-8 weeks in July and August each year, for children ages 5-12.
- Objective #4 – The Library shall strive to provide individual programming to appeal to patrons of various ages on an ongoing basis.
- Objective #5 – The Library will promote/provide at least one family-oriented activity per year (family movie night, COW bus, musical guest/entertainer, etc.)

GOAL #3 - Patrons will have a safe and welcoming physical space to meet and interact with others, or to sit quietly and read. ** Patrons will have open and accessible virtual spaces that support social networking. ** Patrons will have 24 hour access to internet, either from within the Library building during open hours, or outside the building within range.

SERVICE RESPONSES – Visit a Comfortable Place: Physical and Virtual Spaces

- Objective #1 – The Board shall continue the process of the formation of the non-profit Friends of the Hughenden Library group, with the purpose of pursuing capital projects. Specifically, a project to refurbish the existing facility to include better quiet reading and meeting space with comfortable seating, and an updated bathroom and kitchen area, to include a coffee bar for patrons.
- Objective #2 – The Board shall actively pursue other avenues of funding, including non-government grants, to raise the necessary funds to renovate the current building.

Conclusion

The Village of Hughenden Public Library Board and library staff will continue making every effort to meet the *Government of Alberta and Municipal Affairs Standards and Best Practices for Libraries in Alberta*, and provide exceptional service to Library patrons.